INTRODUCTION

This manual provides instructions on how to perform the following Operations:

- User Registration.
- Login to Travkart website.
- Manage User Profile.
- Searching of tour packages.
- Package Booking Process.
- Familiarisation of Payment gateways
- Inclusion of additional add-ons.
- How to update Booking Payments?
- Booking Cancellation process.
- Refer a friend and earn TravCash.
- How to make a Quick enquiry?
- Apply For Franchise program
- Enquire for White Label

AGENT (B2B) REGISTRATION PROCESS

If you are already registered as an agent, you can directly login to the system. Otherwise you have to sign up with some required information.

In order to signup

- Go to www.Travkart.com Home Page
- Click on “Join us” in the upper-right corner of the website.
- Select Agent Signup form
- The form needs to be filled with some general information’s such as login details and company details
- Optional fields
  - Reference Code: Enter the reference code in the field to get refer and earn benefits.
  - Promo Code: Enter the code in the requisite field
  - Subscribe to our newsletter: Enter your mail id and then Click on the “Subscribe” check box in order to receive our newsletters.
D. **Subscribe to promotional messages:** Enter your mobile number & Select this check box to receive promotional messages.

**LOGIN DETAILS**

**Step 1**
Visit on [www.travkart.com](http://www.travkart.com) & Click on join us marked as ⬇️

**Step 2**
Click on Agent Sign Up as marked and fill Login Details Section
Step 3
Please fill your company details, Click on optional fields Subscribe to our Promotional Message and newsletter from here you may also enter the reference code and promo code here.
Step 4: Fill GST Details these fields can be skipped while registration process.

Once the process is completed, the following message would show on the screen.
Now the agent will receive the following e-mails from Travkart, once the registration process is complete.

1. Thank you for registration.

Dear EAIRA TOURS,
Thank you for registering with travkart.com

Our Team will review your details and activate your account at the earliest.
Once your account is activated you will receive an email from our side with login details.
Once again we value your business. In case you do not get your account activated after 24 hours of your signing up please get in touch with us at enquiry@travkart.com

Thank You
Team Travkart.com

2. Refer and Earn TravCash mail
Refer your friends to sign up with Travkart and get TravCash when your friends join us. More over when your friends make first booking with us, we reward you again.

Refer and Earn 2000 TravCash!
Refer your friend to download the travkart app and sign up using your referral code, to earn TravCash!

You get 1000.00 TravCash!
Your referred friend gets 1000.00 TravCash!

More over when your friend makes a first booking with us we Reward you again !! Start referring your friends and earn unlimited TravCash!
What is TravCash?

It's a Cash Back form of reward from Travkart which may be used under offers applicable on Website, M-Web, and Mobile-App. Just Follow the TravCash link in the footer section to know more.

3. Once the details of the agent has been verified he would receive a mail from Travkart

Dear Sharon,

Congratulations! You have successfully registered with travkart.com

Your Login Details given below.

<table>
<thead>
<tr>
<th>URL</th>
<th><a href="https://www.travkart.com/">https://www.travkart.com/</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Username</td>
<td>Sharon</td>
</tr>
<tr>
<td>Password</td>
<td>sharon</td>
</tr>
</tbody>
</table>

Please feel free to contact us in case of any query.
Thank You

Team Travkart.com
4. **TravCash Credited Email**
   As a reward for your registration you will be credited with 1000 TravCash in your Travkart wallet.

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**AGENT LOGIN**

For all agents who have previously registered, enter your Email ID/Username and Password to login

**Login via Facebook OR Gmail**

Agents may also login through their Facebook or Gmail accounts. So, once if you are registered you may directly login via any of these options.
Forgot Password?

Click on forgot password link and provide your registered email id, we will send you an email containing a link to reset your password.

![Forgot Password Form]

The reset password link in the above image would expire within 24 hrs for security reasons.

MY PROFILE

This page shows complete user details, booking activities, Payment transaction details etc.

The user would be able to:

- View/Edit and update profile details.
- Add/Remove Profile Picture.
- Add/ Remove agent logo.
- Change Password.
- View the details of all the bookings made.
- Manage sub agent users
- Use my wallet facility.
- View Favourite packages.
- Set sub agent role

(A) PROFILE SETTINGS

1. View/Edit and update profile details.

To manage your profile and account details, ensure that you are properly logged into Travkart.com. Then click on ‘My profile’ link it will take you to your profile page where you can view the details including your Personal information’s, bookings and settings to manage your user profile. You can easily make the changes in any user information by clicking on Edit profile button and click on Update to save your changes.
1. **Add/Remove Profile Picture.**

To add a profile picture or change your current profile picture:
- Go to your profile and Click on “Upload Profile picture” link
- You can Upload a photo from your computer
- Crop your photo and click **save this image** button. If you don't want to set this image; click **cancel this image** button in the bottom left.
- You can remove your display picture any time by clicking on the “Remove profile picture” link.

2. **CHANGE PASSWORD**

You can easily change your password to make your login secure. Click on Change Password option and then type your Old and New passwords in the space provided.
Click on update to set your new password successfully

2. Add/ Remove agent logo
   - Click on Agent logo in menu.
   - Click on the image uploading link.
   - Browse your logo to upload.
   - Then Crop and save.

Click on remove logo button to remove it instantly

3. MY BOOKINGS
   View the details of all the bookings made and also perform operations like inclusion of additional add-ons, Updating booking payment and request for cancellation etc.
4. **USERS**

Agents can add sub agent users and can restrict their access by setting roles for those users.

The newly added user would be under the users tab

These subagent users can login to Travkart using their username and password. And Primary user can
- Add new user
- Edit sub users
- Set Roles
- Change status of a user to suspend and delete.
MY WALLET

View your TravCash and wallet transactions here.

- **Add Cash to your wallet**

User can add cash to the wallet via online banking, debit card and credit card. If you have money in your Wallet, you may make use of that amount while booking, by selecting wallet option as your payment mode (THE BELOW IMAGE HAS NOT BEEN PUT CORRECT AS IN OUR MANUAL).
Redeem Promo Code

The user can add cash to the wallet by using promo-code also each promo code is associated with an amount. And that can be added to the wallet by simply clicking on ‘Redeem’ Button after entering the promo code in the given field.

**NOTE: Promo Code is Subject to availability and up to the discretion of management**

![Image of My Wallet interface with Redeem button highlighted]

**MY FAVOURITES**

Add all the packages you are interested in and find them added together on a single page. Further you may review them while you want to go ahead with any of these. This would assist you in viewing all the packages I am interested in together on single page.

Add to my favourite by clicking on ⚫️
Add to compare up to 4 packages in one go

My Favourites Page (View your favourite packages here)

Packages which are added to the favourite list will be shown here. Any number of packages can be added to the favourite list. For viewing the packages, Go to my profile and click on My Favourites.

OR click on the icon to view the favourite packages
Click on delete option to remove a package from the favourite page

Click on the icon of compare packages and select from as many as 4 packages to choose your holiday destination
Set Subagent role

Primary user has the access to restrict the role of a sub-agent.

### Package Booking Process

Travkart offers different types of search functions, below is the one with unique search bar with advanced options

**Advanced Search**

The Advanced Search allows you to narrow the focus of the search by including details such as:

- **Date of Departure**
- **Category**
- **Departure destination**
- **Theme Packages**.

**Search by Budget**

Select your Travel type (Domestic/International/Both), mode of travel (Air/Land/Both) travel budget and month of departure & discover your package as per your budget.
PACKAGE DETAILS PAGE

This page will mainly give you the information’s regarding the following Tabs,

- Over View.
- Price Calendar.
- Hotels & Flights.
- Inclusions & Exclusions.
- Booking Procedure.
- Add-Ons.
- Book Online.

Package over View: Details of arrival / departure destinations and itinerary information will be shown here.

Under this tab of overview user may get detailed itinerary.
Price Calendar

User will get an overall idea regarding the departure dates and per person cost of the package from here.

Discount Coupons

Discount coupons are linked in the packages which are running with Flash Sales offers and will be automatically applied when booking the package.
Hotels

Port Blair, Andaman and Nicobar - 3 Nights
- Budget Accommodation: Hotel Mamak OR Similar
- Deluxe Accommodation: Hotel NK International OR Similar
- Premium Accommodation: Hotel The North Reef OR Similar

Havelock, Andaman and Nicobar - 2 Nights
- Budget Accommodation: Y-Knot Residency OR Similar
- Deluxe Accommodation: Holiday Inn Beach Resort OR Similar
- Premium Accommodation: The Ocean Blue Resort OR Similar

Flights

<table>
<thead>
<tr>
<th>Flight</th>
<th>From Sector</th>
<th>Traveling Time</th>
<th>To Sector</th>
<th>Baggage Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>IndiGo</td>
<td>New Delhi</td>
<td>08:30</td>
<td>Port Blair</td>
<td>15 Kg</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IndiGo</td>
<td>New Delhi</td>
<td>12:15</td>
<td>Port Blair</td>
<td>15 Kg</td>
</tr>
</tbody>
</table>

Inclusions & Exclusions

Details of additional features which are included and excluded in the package will be shown here.
Inclusions
- Roundtripping Economy class airfare with taxes.
- 06 Nights accommodation in Munnar.
- 06 Night accommodation in Thekkady.
- 06 Night accommodation in Alleppey.
- 06 Nights accommodation in Kochi.
- Daily Breakfast at hotels.
- Welcome drink on arrival.
- All meals in hotels.
- All taxes and transfers on private basis as per the itinerary.

Exclusions
- Any train tickets.
- Any hospitality or specified in itineraries.
- Personal expenses such as tip, porterage, telephone calls, etc.
- Surcharge will be applicable on particular events, festival & fairs.
- Travel Insurance.
- GST - 4.525% only.

Booking Procedure

We have a wide range of Packages to suit the requirements of everyone. You can select the tour as per your preference.

Once you select a Tour and tour and agree with the Terms and Conditions, you can book the package online. Guests who are unable to book online, can deposit clearing cheques in any of our Bank Accounts.

What happens after you book?
- Receive holiday confirmation voucher within 24 hours.
- Review holiday details, dates and cost on confirmation voucher.
- In case of discrepancy email us / call us with your Booking ID @ booking@trivariat.com

Payment Structure & Bank Accounts

<table>
<thead>
<tr>
<th>Tour Price (Per Person)</th>
<th>Amount (INR) (Per Person)</th>
<th>Balance / Land Package (Per Person)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 25000</td>
<td>5000 or 25% whichever is more</td>
<td>10000 or 25% whichever is higher</td>
</tr>
<tr>
<td>25000 – 50000</td>
<td>10000 or 30% whichever is more</td>
<td>20000 or 30% whichever is higher</td>
</tr>
<tr>
<td>50000 – 100000</td>
<td>30000 or 35% whichever is more</td>
<td>30000 or 35% whichever is higher</td>
</tr>
<tr>
<td>100000 – 200000</td>
<td>50000 or 40% whichever is more</td>
<td>40000 or 40% whichever is higher</td>
</tr>
<tr>
<td>Above 200000</td>
<td>75000 or 50% whichever is more</td>
<td>75000 or 50% whichever is higher</td>
</tr>
</tbody>
</table>

- 30 days or more before departure, 5% of total cost
- 30 – 14 days before date of departure, 75% of total cost
- 01 – 07 days before departure, 100% of total cost
- Important: The booking stands liable to be cancelled if 100% payment is not received 15 days prior to departure date and received amount will be fully forfeited.

Guests who are unable to book online, can deposit clearing cheques in any of the below Bank Accounts:

- Once payment is transferred / deposited in below account, please mail the details at bookings@trivariat.com and accounts@trivariat.com

- All Payments in Favor of ‘Trivariat Pvt. Ltd’

PAN No.: AANZC2995XN

Bank Name | Account Number | IFSC Code
----------|----------------|----------
HDFC Bank  | 5000016600722  | HDFC0001319

Note: Please read the terms and conditions before booking.

Privacy Policy | User Agreement

Add-On Tab
This page enables the user to view the activities which are available on each itinerary destination.
Book Online Tab

After clicking on the Book Online Tab, you will see the dropdown to select departure date. Select one, and then provide information on the number of rooms required and number of passengers. To avail correct rates for child with bed, child without bed and infants please specify the child age range separately. After giving all this information please click on “Check availability” button to view the seat availability of the package.

Just follow the steps to make a booking:-

1. Select expected date of travel and allocate rooms
2. Click on check availability
(3) Select Accommodation types
(4) Select additional Activities, if required.

In this section, you will be able to add extra Add-on activities to your holiday package. The activities offered on your package are included in your holiday cost. These included activities can be found in the itinerary details section. There may be some other activities as well for which you have to pay extra charge to book those add-ons.

![Add-ons & Activities](image)

You can also request for an activity and that will be added to your package once you pay the activity cost completely. You will receive an email regarding the payments and a link to pay it online after it’s been confirmed by the supplier.

![Activities in Havelock, Andaman and Nicobar](image)

(5) View your selection and overall costing here.
(6) Coupon code will be applied automatically, if available.
Some special tour packages may have “Auto apply coupons” and special “TravCash Discounts”

(7) Select payment schedule.

Select Payment Amount
(This payment plan is specific to only ONLINE bookings.)

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Policy</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0 Days Before Reservation Date (Due)</td>
<td>29 Aug 2017</td>
<td>₹ 30219.00</td>
</tr>
<tr>
<td>2</td>
<td>30 Days Before Tour Starting Date (Due)</td>
<td>20 Aug 2017</td>
<td>₹ 15109.50</td>
</tr>
<tr>
<td>3</td>
<td>15 Days Before Tour Starting Date</td>
<td>04 Sep 2017</td>
<td>₹ 15109.50</td>
</tr>
</tbody>
</table>

₹ 60438

(8) You now need to fill in personal details here.

Such as your name Date of birth etc., as well as the names and dates of birth of the travelling companions.
(9) Enter booker information special requirements if needed

Booker information’s will be auto loaded to the fields from the user profile.

<table>
<thead>
<tr>
<th>Booker Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon</td>
</tr>
<tr>
<td>Travkart</td>
</tr>
<tr>
<td><a href="mailto:sharon.travkartagent@gmail.com">sharon.travkartagent@gmail.com</a></td>
</tr>
<tr>
<td>0987654321</td>
</tr>
<tr>
<td>0494-204-7788</td>
</tr>
<tr>
<td>PAWAR 10, West Puliilkam Road, Chembumukk, Kakkad.</td>
</tr>
<tr>
<td>Kerala</td>
</tr>
<tr>
<td>Kochi</td>
</tr>
<tr>
<td>682030</td>
</tr>
<tr>
<td>India</td>
</tr>
<tr>
<td>Special Requirements:</td>
</tr>
</tbody>
</table>

(10) Select Mode of payment from here.

Also there is an option to contribute an amount for accessible tours as a donation and this is optional.

**Payment Options**

Payments can be made through

1. **Travkart Wallet**
2. **Pay tm** [Credit Card / Debit Card /Net Banking/ Paytm Wallet]
3. **Pay U biz** [Credit Card / Debit Card /Net Banking]
4. **Pay U money** [Credit Card / Debit Card /Net Banking/ Pay U money Wallet]
5. **Or Can be paid partially using my wallet + any of the above online payment methods.**

When you are happy with your selections, click **‘Pay & Book now’** Button Or can **hold this booking for 24 Hrs**. Here I am used to pay my package cost through ‘My Wallet’ Facility. And if you choose any other options, you will be taken to a new page of payment section, and now you will be asked for your payment details.
All these options except ‘Travkart Wallet’ will navigate you to the payment gateways when you click on the Pay and Book Now button.

Online Payment can be made using any one of the following modes:

1. **Credit/Debit Card (MasterCard & Visa)**
2. **Internet Banking**

Select the Mode of Payment (NET BANKING or CARD PAYMENTS), follow the instructions and make payment. Please do not click the Back button or refresh the page, as this may lead to failure of transaction.

1. **Paytm Payment Gateway**
2. Pay U payment Gateway

![Pay U payment Gateway](image1)

3. Pay U Money Payment Gateway

![Pay U Money Payment Gateway](image2)
**Booking Confirmation email**

Once the payment has been confirmed, you’ll receive an email from Travkart with all the details of your holiday package, with a reservation number.

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**Amazing Andaman**

**Reservation No:**
TRK20170829-1598

**Reservation Date:** Tue 29 Aug 2017
**Departure:** Tue 19 Sep 2017

**Agent Name:** EAIRA TOURS

<table>
<thead>
<tr>
<th>Booker Name</th>
<th>Booker Phone</th>
<th>Booker Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon</td>
<td>0484-284-7788</td>
<td><a href="mailto:sharon.travkartagent@gmail.com">sharon.travkartagent@gmail.com</a></td>
</tr>
</tbody>
</table>

**Guest Details Section**

<table>
<thead>
<tr>
<th>SLNo</th>
<th>Name</th>
<th>Date Of Birth</th>
<th>Adult/Child</th>
<th>Passport No.</th>
<th>Passport Exp.</th>
<th>Country of Issuance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mr. Sharon Test Booking (Lead Guest)</td>
<td>1992-04-10</td>
<td>Adult</td>
<td>242424</td>
<td>2017-08-31</td>
<td>India Kerala Kochi</td>
</tr>
<tr>
<td>2</td>
<td>Mr. Sherin Test Booking</td>
<td>1992-03-08</td>
<td>Child Without Bed (Age 4)</td>
<td>141414</td>
<td>2017-08-31</td>
<td>India Kerala Kannur</td>
</tr>
<tr>
<td>3</td>
<td>Mr. Sherin Test Booking</td>
<td>1992-01-15</td>
<td>Adult</td>
<td>343434</td>
<td>2017-08-31</td>
<td>Australia</td>
</tr>
<tr>
<td>4</td>
<td>Mr. Suchin Test Booking</td>
<td>1994-03-10</td>
<td>Child With Bad (Age 10)</td>
<td>645454</td>
<td>2017-08-31</td>
<td>Australia</td>
</tr>
</tbody>
</table>
Additional Activities Taken

<table>
<thead>
<tr>
<th>SLNo</th>
<th>Activity Name</th>
<th>Date</th>
<th>Adults</th>
<th>Children</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chidyatapu Fishing tour, Andaman</td>
<td>20 Sep 2017</td>
<td>2</td>
<td>0</td>
<td>12100.00</td>
</tr>
</tbody>
</table>

Package Details

<table>
<thead>
<tr>
<th>Package Name</th>
<th>Accommodation Type</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazing Andaman(TRKAA-L)</td>
<td>Budget Accommodation - 2</td>
<td>46550.00</td>
</tr>
</tbody>
</table>

Hotel Details

<table>
<thead>
<tr>
<th>Destination Name</th>
<th>Hotel Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Accommodation</td>
<td>Port Blair, Andaman and Nicobar</td>
</tr>
<tr>
<td>Budget Accommodation</td>
<td>Havelock, Andaman and Nicobar</td>
</tr>
<tr>
<td></td>
<td>Hotel Mainak OR Similar</td>
</tr>
<tr>
<td></td>
<td>V-Knot Residency OR Similar</td>
</tr>
</tbody>
</table>

Payment Details Section

Package Total: Rs.48550.00
Activities Total: Rs.12100.00
TravCash / E-Coupon Discount: Rs 500.00/Addon Discount Via TravCash Rs.500
GST: 288
Contribution To Accessible Tours: Rs.1000.00

Total Amount: Rs.61438.00

PAYMENT SCHEDULES

<table>
<thead>
<tr>
<th>SL.No</th>
<th>Scheduled Date of Payment</th>
<th>Amount to be Paid</th>
<th>Status</th>
<th>Payment Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tue 29 Aug 2017</td>
<td>1000.00</td>
<td>Received</td>
<td>Travkart Wallet</td>
</tr>
<tr>
<td>2</td>
<td>Tue 29 Aug 2017</td>
<td>30219.00</td>
<td>Received</td>
<td>Travkart Wallet</td>
</tr>
<tr>
<td>3</td>
<td>Tue 29 Aug 2017</td>
<td>15109.50</td>
<td>Received</td>
<td>Travkart Wallet</td>
</tr>
<tr>
<td>4</td>
<td>Mon 04 Sep 2017</td>
<td>15109.50</td>
<td>Pending</td>
<td>-</td>
</tr>
</tbody>
</table>
TravCash Debited mail

You will receive this mail only if you have used TravCash discount while booking.

TravCash has been debited from your account

Dear EAIRO TOURS,

We have debited 500 TravCash to your account.
Your net balance as on 2017-08-29 16:08:49 is 500.00 TravCash in your wallet.

Check your Wallet Balance

Keep Travelling
Team Travkart

View your reservations
User can view all the bookings from my profile page ➔ My Bookings
Click on the book id to view the booking details.
Click on the activity link to view the included activities.
Click on the ‘Add Add-on’ button to include more add-ons to the package.
Click on update payment button to update your payments.
Click on ‘Request for cancellation’ button to send a cancel request.

Update your booking payment
Update your pending booking amounts from here. You can choose any of the below payment gate ways to make the payment. Proceed to payment button will lead you to the corresponding payment gateways.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Select</th>
<th>Scheduled Date of Payment</th>
<th>Amount Paid</th>
<th>Payment Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>26 Aug 2017</td>
<td>1000.00</td>
<td>Received</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>26 Aug 2017</td>
<td>25751.50</td>
<td>Received</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>26 Aug 2017</td>
<td>12875.75</td>
<td>Received</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>09 Sep 2017</td>
<td>12875.75</td>
<td>Pending</td>
</tr>
</tbody>
</table>

As per Payment Schedule You have to Pay 12875.75 For Booking Confirmation

And you will receive a confirmation mail as Scheduled Payment Received once the payment is received.

Request for Cancellation
When you cancel a booking, it may be subjected to have some cancellation charges according to the cancellation policy. You can view the cancellation policy under Booking procedure tab in the Package details page or you can find the ‘Terms and condition’ link just above proceed to pay button before confirming your Payment.
You have to accept these terms and conditions to send the request for cancellation.

You will be informed all the cancellation processes through emails. And they are,

1. **Your request for cancellation has been received**

2. **Cancelled Booking Email**: You will get an email like this if your requested booking is cancelled, and the refunded amount will be credited to your wallet after cancellation.

3. **Refund has been credited to your account** (Balance amount after cancellation charge)

**Refer & Earn**

Refer and Earn using the link highlighted in the picture below

Clicking on that link will navigate the user to refer and earn page. Enter the details like Name, Email ID, Phone number of your friend in the text box provided and click on Send button to refer. You can refer your friend as agent or guest.

**How it works?**

**STEP 1**
Sign up on Travkart website or Mobile App & Earn 1000.00 TravCash

**STEP 2**
Refer your friend to Sign up on Travkart website or Mobile App.

**STEP 3**
Your Friend joins you; you get 1000.00 & your friend gets 1000.00 TravCash

**STEP 4**
When your friend makes first booking you are rewarded 1000.00 TravCash
You will see the following message on doing so.

How refer and earn works?

1. Refer your friend to Sign up on Travkart website or Mobile App. And on doing so, your unique reference code will be sent to your friend’s email

2. When your friend joins us using your reference code, you get 1000.00 & your friend gets 1000.00 TravCash.

3. When your friend makes first booking you are rewarded 1000.00 TravCash

Ways to earn TravCash

- By booking products of Travkart such as Domestic & International Holidays / Add-ons activities.
- By participating in promotional / flash sale offers available on Travkart.
- By referring, encouraging others to sign up on Travkart.
- When your referred friend makes the first booking on Travkart.

Quick Enquiries

Please send us complete information about your requirements, so that we can help you with the same. Click on the ‘Quick enquiry’ widget on the Right-bot0074 corner of the web site and you will be able to see the following popup window
Get a Call Back

It allows the user to establish a direct contact with our Customer Support. Fill in the form with all relevant information then click on submit. Our travel advisor will get in touch with you shortly.

Chat with us  (Live Chat  Support)

The Orange coloured widget you see at the right bottom corner of the website is the Quick enquiry link, if you click it you will see the window maximize and click on the Chat now button to chat with our team when we are online (From 10 AM to 7 PM).

Send Enquiry

Call us or send us an online enquiry on what you are looking for. We will help you to make your holiday as per your requirements.

1.  Leisure / Tailor made Enquiry form
2. MICE / Corporate Enquiry form

3. Accessible Tours Enquiry form
Confirmation Message

A thank you message will show on the screen once the enquiry has been posted successfully. And you will receive a query reference number through email.

Package quick enquiry option

You can also see the enquiry option on the left side of the package details page

Confirmation email

You will get a confirmation email along with a Query Reference Number once your enquiry has been submitted successfully.
Apply for Franchise Program

Travkart is a one stop shop for all your travel needs and provides the finest online and offline purchasing experience for all types of travel needs. If you are also planning to start your travel business, come and join with us. Click on the ‘Application form’ button.

Fill the details in below mentioned form and submit your application form to get enrolled in our Travel Franchise Program.
Once your registration is successful, you will get a confirmation message on the screen as shown below

And you will receive a confirmation email with a reference number.

Enquire for White Label

White Label means, there is no label and you can place your own label there. You can make it and brand it as per your own company name.
How to Apply?

Just click on the White Label link which can be seen in the header and footer section.

Find the enquiry form in the newly opened page, fill your details and submit.

And you can see a confirmation message on the screen once the form is submitted successfully.
Logout from Travkart

User can be logged out from any of the below links

Reference images

1. On request activity has been confirmed email (Image A1)

Dear Sharon Travkart,

Your requested activity (Elephant Beach Trip at Havelock with One Round Snorkeling) of Book ID (TRK20170829-1598) has been confirmed. Activity is confirmed at INR 9900.

Accept & Pay  No Thanks

2. On request activity has been Rejected email (Image A1)

Dear Sharon Travkart,

Your requested activity (Scuba Diving in Havelock) of Book ID (TRK20170829-1598) has been rejected.

Remark: Sorry. This activity is currently unavailable.
3. Scheduled Payment Received email (Image A2)

Scheduled Payment Details

<table>
<thead>
<tr>
<th>Booking ID</th>
<th>1583</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package Name</td>
<td>Amazing Andaman</td>
</tr>
<tr>
<td>Departure Date</td>
<td>Sun 24 Sep 2017</td>
</tr>
<tr>
<td>Lead Guest Name</td>
<td>Sharon</td>
</tr>
</tbody>
</table>

Please find the Scheduled Payment Details below.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Scheduled Date of Payment</th>
<th>Amount to be Paid</th>
<th>Payment Type</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>26 Aug 2017</td>
<td>1000.00</td>
<td>Wallet</td>
<td>Paid through Wallet</td>
<td>Paid to Travkart</td>
</tr>
<tr>
<td>2</td>
<td>26 Aug 2017</td>
<td>25751.50</td>
<td>Wallet</td>
<td>Paid through Wallet</td>
<td>Paid to Travkart</td>
</tr>
<tr>
<td>3</td>
<td>26 Aug 2017</td>
<td>12875.75</td>
<td>Wallet</td>
<td>Paid through Wallet</td>
<td>Paid to Travkart</td>
</tr>
<tr>
<td>4</td>
<td>26 Aug 2017</td>
<td>12875.75</td>
<td>Travkart Wallet</td>
<td>Paid through Travkart Wallet</td>
<td>Paid to Travkart</td>
</tr>
</tbody>
</table>

4. Request for cancellation has been received (Image A3)

We have received your Request for Cancellation of below booking.
Our team would get back to you on same asap.

**Amazing Andaman**

- **Reservation Date**: Tue 26 Aug 2017
- **Departure**: Tue 15 Sep 2017

**Reservation No:** TRK20170829-1598
**Status**: Req for Cancellation

Agent Name: LAIRA TOURS

<table>
<thead>
<tr>
<th>Booker Name</th>
<th>Booker Phone</th>
<th>Booker Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon</td>
<td>0484-284-7788</td>
<td><a href="mailto:sharon.travkartagent@gmail.com">sharon.travkartagent@gmail.com</a></td>
</tr>
</tbody>
</table>

Guest Details

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name</th>
<th>Date Of Birth</th>
<th>Adult/Child</th>
<th>Passport No.</th>
<th>Passport Exp.</th>
<th>Country of Issuance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mr. Sharon Test Booking (Lead Guest)</td>
<td>1999-04-10</td>
<td>Adult</td>
<td>123</td>
<td>2017-09-30</td>
<td>Australia</td>
</tr>
</tbody>
</table>
5. Cancelled Booking Email (Image A4)

- **Reservation Date**: Tue 29 Aug 2017
- **Departure**: Tue 19 Sep 2017

**Agent Name**: EAIRA TOURS

<table>
<thead>
<tr>
<th>Booker Name</th>
<th>Booker Phone</th>
<th>Booker Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon</td>
<td>0484-284-7788</td>
<td><a href="mailto:sharon.travkartagent@gmail.com">sharon.travkartagent@gmail.com</a></td>
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**Guest Details**

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<tr>
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</thead>
<tbody>
<tr>
<td>1</td>
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<td>1992-04-10</td>
<td>Adult</td>
<td>123</td>
<td>2017-09-30</td>
<td>Australia</td>
</tr>
</tbody>
</table>

6. Refund has been credited to your account (Image A5)

**Dear EAIRA TOURS,**

Refund amount of **INR 30000.00** has been processed against your booking (TRK20170829-1598). Your net cash balance as on 2017-08-29 19:18:32 is **INR 33671.50**.

**Keep Travelling**

**Team Travkart**
To avail attractive discounts and offers, download our Mobile App, available on Android & iOS.